



ST ALPHONSA COLLEGE OF ARTS AND SCIENCE

An Institution run by the Byro Malabar Catholic Diocese of Thuckalay

(Affiliated to Mar Thoma Syrian University, Tiruvalla)

Soosalpuram, Karinkal, Kanyakumari District, Tamilnadu - 629 157



ALPHONSIAN INTERNAL QUALITY ASSURANCE CELL

Minutes of AIQAC Meeting held on 20th January 2024

1. Prayer and Welcome
2. Minutes of previous meeting
3. Submission of AQAR
4. Analyzing Audit Report
5. Curriculum Feedback
6. Staff Appraisal
7. NAAC Revised Criterion

Prayer and Welcome

The meeting of Alphonsian Internal Quality Assurance Cell (AIQAC) was conducted on 20th January 2024 at 2.30 PM in the College Library. The Principal Rev Dr. Michael Arockiasamy SDB began the meeting with prayer and welcomed the members.

Minutes of Previous Meeting

Ms. V V Sibitha, Coordinator of AIQAC presented the minutes of the previous meeting held on 20/10/2023. The Chairman of AIQAC & The Principal Rev Dr. Michael Arockiasamy asked the opinion of members for the approval of the minutes. All have accepted the same.

Submission of AQAR

The IQAC coordinator informed that the AQAR for the academic year 2022-23 has been successfully submitted to NAAC portal. The committee discussed the key areas of improvement including enhancement of teaching-learning methodologies and research.

Analyzing Audit Report

The committee reviewed the recent academic and administrative audit reports. Key findings included the need for enhanced documentation of internal processes and better alignment of administrative functions with institutional goals.

Curriculum Feedback

Feedback on the current curriculum was discussed by Ms. Anisha Dominic Tiffany. Curriculum needs periodic updation to stay aligned with current trends and technological advancements. Suggestions regarding period updation of the curriculum can be communicated to the University.

Staff Appraisal


The staff appraisal process was reviewed by the Principal and it was noted that majority of the staff have performed well against the set parameters. However, certain areas, such as research

output requires improvement. Workshops and training sessions will be organized to improve staff research capabilities, and continuous professional development.

NAAC Revised Criterion

The IQAC coordinator presented the key changes in the NAAC revised criterion. And it was suggested to carry on with the old manual as new guidelines have not been issued by NAAC for the new grading system. A task force was formed to ensure compliance with the revised guidelines and to oversee necessary updates.

The meeting concluded with a commitment to addressing all the points raised in the agenda and ensuring continuous quality improvement across all facets of the institution. The Principal and Chairman of AIQAC, Rev.Dr.Michael Arockiasamy SDB appreciated all the members for their dedication and hardwork. Very Rev.Fr. Antony Jose, Correspondent of the College thanked the members for their participation.


Mrs. V. V. Sibitha
(Coordinator)


Rev. Dr. Michael Arockiasamy SDB
PRINCIPAL
ST. ALPHONSA COLLEGE OF ARTS AND SCIENCE
SOOSAIPURAM, KARUNGAL-629 157
KANYAKUMARI DIST-TAMILNADU



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Soosaiapuram, Karinkal, Kanyakumari District, Tamilnadu - 629 157

ALPHONSIAN INTERNAL QUALITY ASSURANCE CELL

Meeting Attendance

Dare: 20/01/2024

Venue: Aquinas Library

| Sl.No | Name | Designation | Signature |
|-------|------------------------------------|-------------|-----------|
| 1. | Rev. Dr. Michael Arockiasamy SDB | Chairperson | |
| 2. | Ms.V.V.Sibitha | Coordinator | |
| 3. | Very Rev.Fr.Thomas Powathuparambil | Member | - |
| 4. | Very Rev.Fr.Antony Jose | Member | |
| 5. | Rev.Fr.Ajin Jose | Member | |
| 6. | Dr.R.Sivanesan | Member | - |
| 7. | Ms.T.Anisha Dominic Tiffany | Member | |
| 8. | Dr.B.Jini Kumari | Member | |
| 9. | Dr.S.K Remmi | Member | |
| 10. | Ms.M.Mahiba | Member | |
| 11. | Dr.M.Subala | Member | - |
| 12. | Dr.P.S.Stem Edilber | Member | |
| 13. | Dr.M.N.Audline Jini | Member | |
| 14. | Dr.D.Bobby | Member | - |
| 15. | Mrs.Jeya Suresh | Member | |
| 16. | Mrs.Abisha Virgin | Member | - |
| 17. | Ms.Jijitha | Member | |